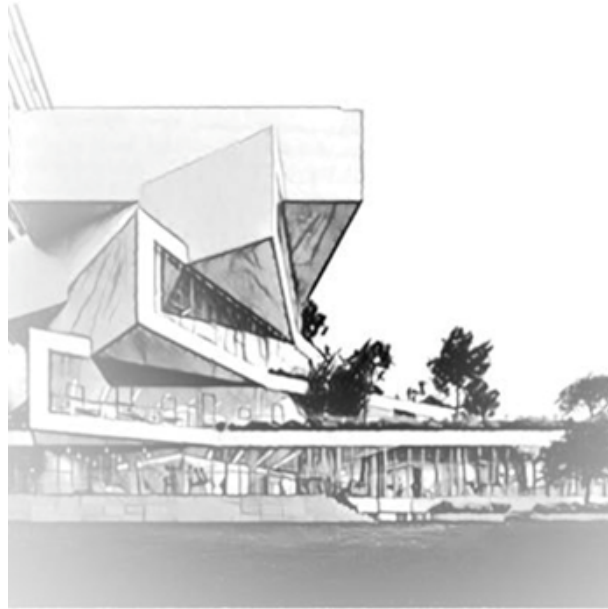


# H-B WOODLAWN HANDBOOK

2024-2025

for Parents, Students and Staff



H-B Woodlawn Main Office: 703-228-6363

Fax Number: 703-558-0317

School Calendar:

<https://hbwoodlawn.apsva.us/calendar>

**Attendance: 6<sup>th</sup>-12<sup>th</sup> Grades 703-228-6363**

**[hbw.attendance@apsva.us](mailto:hbw.attendance@apsva.us)**

Every family receives an APS Handbook because it contains information on local, state or federal policies/laws. Parents sign an acknowledgement form to verify that they have received it and return the form to the school. The H-B Woodlawn Handbook supplements the APS Handbook while providing specific information pertaining to rules and expectations at H-B Woodlawn.

## **TABLE OF CONTENTS**

APS Calendar 2024-2025

Important Information

General Information

Graduation Requirements

Testing Calendars

SAT Dates/ACT Dates/AP Exam Dates

H-B Woodlawn Block Schedule



# 2024-25 SCHOOL YEAR CALENDAR

AUGUST	
26 Mon	First Day of School K-12
27 Tue	First Day of School PreK & VPI
30 Fri	Holiday - Labor Day
SEPTEMBER	
2 Mon	Holiday - Labor Day
OCTOBER	
3 Thu	Holiday - Rosh Hashanah
10 Thu	Elementary Early Release for Parent-Teacher Conferences
11 Fri	No School for Students - ES/MS Parent-Teacher Conferences & HS PL
14 Mon	No School for Students (Countywide PL for Staff)
30 Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)
31 Thu	End of 1 <sup>st</sup> Quarter
NOVEMBER	
1 Fri	Holiday - Diwali
4 Mon	No School for Students (School-Based PL for Staff)
5 Tue	No School for Students (Grade Preparation Day)
11 Mon	Holiday - Veterans Day
27-29 Wed-Fri	Holiday - Thanksgiving Break
DECEMBER	
11 Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)
23-31 Mon-Tue	Winter Break
JANUARY	
1-3 Wed-Fri	Winter Break
15 Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)
20 Mon	Holiday - Dr. Martin Luther King, Jr. Day
29 Wed	End of 2 <sup>nd</sup> Quarter
30 Thu	No School for Students (School-Based PL for Staff)
31 Fri	No School for Students (Grade Preparation Day)
FEBRUARY	
5 Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)
17 Mon	Holiday - Presidents Day
MARCH	
5 Wed	Early Release for Elementary/Middle/High School (School-Based PL for Staff)
13 Thu	Elementary Early Release for Parent-Teacher Conferences
14 Fri	No School for Students - ES/MS Parent-Teacher Conferences & HS PL
31 Mon	Holiday - Eid al-Fitr
APRIL	
11 Fri	End of 3 <sup>rd</sup> Quarter
14-18 Mon-Fri	Spring Break
21 Mon	No School for Students (Grade Preparation Day)
MAY	
26 Mon	Holiday - Memorial Day
JUNE	
4 Wed	Elementary Early Release
11 Wed	Elementary Early Release
13-17 Fri-Tue	High School Early Release
18 Wed	Last Day of School - Early Release
19 Thu	Holiday - Juneteenth
JULY	
4 Fri	Holiday - Independence Day
7 Mon	First Day of Summer School
AUGUST	
1 Fri	Last Day of Summer School

BACK-TO-SCHOOL NIGHTS	
SEPTEMBER	
TBD	Elementary School
TBD	Middle School
Sept. 11	H-B Woodlawn
TBD	High School
TBD	Langston/New Directions Arlington Community High School
TBD	Career Center/ Arlington Tech

**Religious Observances** (holidays where indicated above; otherwise, regular school days):

Oct 2 (sunset)–4: Rosh Hashanah  
 Oct 11 (sunset)–12: Yom Kippur  
 Nov 1: Diwali

Dec 25 (sunset)–Jan 2: Hanukkah  
 Dec 25: Christmas  
 Dec 26–Jan 1: Kwanzaa

Feb 28 (sunset)–Mar 30: Ramadan  
 Mar 30 (sunset)–31: Eid al-Fitr  
 Apr 14 (sunset)–20: Passover

Apr 18: Good Friday  
 Apr 20: Easter  
 Jun 6 (sunset)–7: Eid al-Adha



# 2024-25 SCHOOL YEAR CALENDAR

- Holiday - Schools & Offices Closed
- No School for Students
- ★ Religious Observance
- First or Last Day
- EARLY Early Release for All
- ER ELEM Elementary Early Release
- ER HIGH High School Early Release

### AUGUST-SEPTEMBER 2024

S	M	T	W	Th	F	S
25	26	27	28	29	30	31
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### OCTOBER 2024

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### NOVEMBER 2024

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### DECEMBER 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### JANUARY 2025

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### FEBRUARY 2025

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### MARCH 2025

S	M	T	W	Th	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### APRIL 2025

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### MAY 2025

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### JUNE 2025

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### JULY 2025

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### AUGUST 2025

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## **Important Information**

**CHECK THE ON-LINE CALENDAR FOR UP-TO-DATE EVENT SCHEDULES:**

<https://hbwoodlawn.apsva.us/calendar>

### **1. Town Meeting**

Our Town Meeting will meet every other Thursday beginning at 9:53. The Town Meeting is a forum composed of students, staff, and parents. The group functions as the chief governing body for the H-B Woodlawn Program. All students and staff are encouraged to attend. Parents are welcome to participate at any time.

### **2. TA Time**

This time allows students to meet with their Teacher Advisors and their TA groups for a variety of activities.

### **3. PAC Meeting**

Each month the Parent Advisory Committee, known as PAC, meets to discuss various topics related to the H-B Woodlawn Program. All parents are invited to attend the meetings. The meetings are held on the third Tuesday (generally) of the month at 7:00 PM.

### **4. Back-To-School Night**

Back-to-School Night will be held Wednesday, September 11. This occasion gives parents the opportunity to learn more about the individual course offerings and teachers' expectations for their courses as well as general information about our program. Parents will receive a reminder about the date.

## **General Information**

### **1. School and Class Attendance**

Enter your student's attendance (full day only) via ParentVue. For partial days, please email [hbw.attendance@apsva.us](mailto:hbw.attendance@apsva.us) or call the office at 703-228-6363. Attendance will be taken by the teachers. We request that parents call the office or email before 9:30 when their students will not be in school. Please report your student's absence. When arriving late to school or leaving early, all middle school students must be signed in/out by an adult.

High School: **Absences and tardies are reported on student transcripts. Any college/university or employer receiving a transcript will see an annual tally of attendance. The recording of absences and tardies makes no distinction between excused or unexcused.** Students are accountable for their attendance in each class. Teachers report attendance for each class.

**Students are expected to attend all scheduled classes. Should we fail to hear from the parent, office staff will call parents individually.** The best time for a parent to report a student's absence is before school. Of course, you may also call during the school day. You may leave a message before 8:30 and after 4:30 at 703-228-6363 or email [hbw.attendance@apsva.us](mailto:hbw.attendance@apsva.us). Once the parent has reported an absence to school staff, our attendance system is updated and teachers see this when they enter their class period attendance. Students may not excuse their own attendance. When a student calls themselves in, the office staff will call the parent/guardian to verify the absence.

When a student arrives late to school, they must sign in. Middle school students need to be signed in by an adult; high school students can sign themselves in. **Tardiness is not excused unless a parent/guardian calls or provides a note excusing the late arrival.** We cannot excuse tardiness for missing the bus, over sleeping, forgetting that class is being held, etc. For more information, please refer to the Arlington Public Schools Parent Handbook for the attendance policy (<https://www.apsva.us/publications/>).

Notes to individual teachers are not necessary, but up to you. You're welcome to provide a written excuse to the attendance staff. All attendance reporting is done centrally through the school attendance secretaries based on parent calls or notes.

When a student skips class, the teacher and student's TA work together with students to encourage them to assume responsibility for the consequences of their actions. Teachers will call parents when absences are excessive. There is a state law that requires a conference with a court official for excessive unexcused student absences.

We ask parents to refrain from requesting that students be excused from classes due to extended family trips.

## **2. Teacher-Advisors**

The chief work of the teacher-advisor is to supervise the academic program of the advisee. These duties include:

- a. helping students plan their schedules at the beginning of the year;
- b. reviewing course selection in order to determine whether students have the proper courses for their grade-level graduation requirements, and their individual interests and abilities;
- c. monitoring courses that students are taking in locations other than H-B Woodlawn (Career Center and local colleges);
- d. monitoring student course selections in terms of adding and dropping courses, advising students when they are adding and dropping courses, and validating parent signatures on add/drop forms;
- e. assisting the Registrar in updating records;
- f. checking with the advisee's subject teacher regarding academic progress;

- g. coordinating meetings with parents and subject teachers regarding the advisee's progress;
- h. counseling students who are having academic difficulties;
- i. assisting students with the completion of college applications and preparing transcripts and recommendation for advisees;
- j. referring students to Student Services team staff and counselors when there are concerns of a counseling nature.

### **3. Use of Unscheduled Time (non-class time)**

Students are expected to use their non-class time in a productive manner. Each student's schedule at H-B Woodlawn varies depending on the grade level courses taken and extracurricular activities. In all cases students have some unscheduled time, increasing from less than one hour a week for sixth and seventh graders to up to several hours on some days for juniors and seniors.

During the unscheduled time students may work in the library, seek assistance from a teacher, spend time in the gym or cafeteria or be present anywhere in the building or surrounding grounds. Rules governing when students may leave school grounds during non-class time are found below under section 15k entitled "Leaving Campus During School Hours."

### **4. Grades**

H-B Woodlawn adheres to the APS grading policy. Teachers will use a grade of + where appropriate. (87-89=B+, 77-79=C+, 67-69=D+). The senior class rank is determined by matching the student's GPA (Grade Point Average) with the identical GPA of the student's home high school senior class. The class rank we report is based on this parallel-ranking system. However, Yorktown High School does not prepare class ranks for seniors.

### **5. Grade Reporting to Parents**

This link allows parents to see ParentVue <http://www.apsva.us/parentaccess>. ParentVue gives parents access to student progress reports and grades. Please call Vanessa Piccorossi at 703-228-6351 for assistance with ParentVue.

The dates report cards are uploaded can be found on the calendar provided at the beginning of this handbook. If a parent cannot access a report card, or if there is a question regarding the report card, the parent may call the teacher advisor or the school administration.

Middle School parent conferences will take the form of student-led conferences on a date in late February. Contact your child's TA to schedule individual conferences.

## **6. Textbooks/Library Books**

We ask for student and parent cooperation in returning library materials and textbooks at the appropriate times during the year. Replacing textbooks is very costly. We ask that students either return their books when asked to do so or pay the price to replace a lost book.

## **7. Lockers and Combinations**

Teacher advisors are assigned lockers for the students in their advisory groups. When possible, these lockers are near the TA. We recommend that all students put combination locks on their lockers. This is primarily for their protection. Of particular concern to us at H-B Woodlawn is the security of such items such as cell phones, money and expensive clothes brought to school by our students. We discourage students from bringing valuable items to school, unless needed for instructional and learning purposes. If valuable items are brought to school we ask that they be kept secured in locked lockers, rather than left in backpacks outside of lockers or lying around the building.

## **8. Clothing, Name Tags, Lost and Found**

Name tags are very helpful in returning lost clothes. Each year we have more than two dozen coats, jackets, and other items of apparel which cannot be identified. If your student has lost clothing, please have the student look in the lost and found boxes. Twice during the school year, unidentified items are taken to a local charity.

## **9. Student Directory**

A student directory is published each year by the Parent Advisory Committee (PAC) with the names, addresses, and phone numbers of students. It also contains a list of parents whose surnames differ from their students. You must OPT-IN to be included. You may do so via the APS Annual Online Verification Process or make updates in ParentVue.

## **10. Cafeteria Service**

Breakfast and lunch will be provided to students attending school. For more information, such as prices and the free/reduced lunch application, please visit <https://www.apsva.us/food-and-nutrition-services/>

## **11. Communication with Students**

Please communicate your plans with your students before school starts. Parents are asked not to text/call their students during school. This has become more and more disruptive. We ask that phones are off and away all day for middle school and during all classes for high school. If you need to contact your student please call the main office and we will help deliver a message to your student.



## **12. Certificate for Enrollment for Learner's Driving Permit**

Students need a Certificate of Enrollment in order to obtain a learner's permit. Certificates of Enrollment may be obtained from our Registrar. Please give her a day's notice before picking up the permit. (Driver's Education is not offered at H-B Woodlawn.)

## **13. Transportation**

### **a. Bus Schedules**

Before school starts, each student will receive a letter indicating bus routes. This information is also provided in each student's StudentVue/ParentVue account under "Student Information" Tab. Just keep scrolling to see the pickup and drop off information provided by the Transportation Office. Each student is assigned by the Transportation Office to a specific bus route and stops. Parents may call the Transportation Call Center, 703-228-8670, 6:30 am-9:00pm. When school opens, the office staff will be able to assist students who are having difficulties determining their bus routes. Buses arrive at the school at approximately 8:45am and pick up students after school at approximately 4:00pm. If there is an ongoing problem with your student's bus, please call the main office or the transportation call center. Note that buses often run a little late the first week of school.

### **b. Career Center Bus and "Sports" Bus**

A shuttle bus operates between H-B Woodlawn and the Career Center. In addition, there is a shuttle bus that departs H-B Woodlawn at approximately 3:10pm and takes students to their home high schools if they play interscholastic sports. Check with the office for schedules.

### **c. Late Activity Buses**

On Mondays, Tuesdays and Wednesdays there are late "activity" buses for students who stay after school in supervised activities. In order for a student to stay after school, they must be involved in a supervised activity like frisbee, theater or a club. There are two late buses. Each has stops at either elementary or middle schools. The late bus schedule is included in the bus schedule found online at the H-B webpage or on the schedule sent to parents in the first day packet.

## **14. Parking at H-B Woodlawn for students and staff members**

There is no reserved parking for students at The Heights building; all students are encouraged to take the school bus or pursue a public transit option. The safest place for parents to drop off/pick up their student at school is in designated short-term parking spots on both Quinn Street and Wilson Boulevard. Likewise, parents coming to school to drop off something for their student are able to use these same short-term spots.

Parents who are coming to the building for a longer meeting (an hour or more) are able to park in the garage located at 1788 N Pierce St. Garage (The Aubrey). Upon arriving at H-B

Woodlawn, parents should stop by the main office to speak with a staff member regarding parking validation procedures. More parking information can be found at <https://hbwoodlawn.apsva.us/parking-at-the-heights/>

## **15. A Few Safety Precautions**

### **a. Substance Abuse**

The Arlington School Board prohibits substance abuse, which is the use, possession, sale, dispensing or being under the influence of illegal drugs or alcohol on school property, including school buses, and at school-sponsored or school-supervised activities. Substance abuse also includes any misuse of legal drugs, look-alike drugs, other legal substances and the possession of drug paraphernalia including e-cigarettes and other devices. Violation of the rule on drugs requires an immediate disciplinary action. Violation of the rule on alcohol results in disciplinary action, reports to the police and referrals to substance abuse counselors. Criminal proceedings may well be the outcome of a violation of this regulation.

### **b. Weapons**

State law prohibits weapons (including any kind of knife) on school grounds. Possession of a weapon on school grounds requires immediate out-of-school suspension, referral to the police and a possible recommendation for expulsion. Possession of simulated weapons will result in disciplinary action.

### **c. Bullying**

Arlington Public Schools is committed to creating a safe, caring, respectful learning environment for all students. Bullying or harassment of students, including bullying based on an actual or perceived characteristic, such as race; color; religion; ancestry; national origin; gender; sexual orientation; gender identity and expression; or mental, physical or sensory disability is strictly prohibited and will not be tolerated. Students who engage in bullying or harassing behavior will be subject to disciplinary action.

This policy applies to school buildings' school grounds; school-sponsored social events such as trips and sporting events; and to buses and bus stops. Bullying which occurs off of school premises, including misuse or inappropriate use of technology, is also prohibited and subject to school discipline when the order, safety or welfare of the school or its students is affected as a result of such out-of-school actions. Students who experience bullying should tell an adult so that the matter is addressed immediately.

Students who believe that they have been the victim of bullying have the right to file a complaint by talking to school staff. School staff will investigate the matter immediately by collecting information such as the date of the incident, place, witness names and other information about the incident. Parents/guardians of the victims of bullying and the alleged bully will be notified within two days of the incident. The confidentiality of the parties will be protected to the extent possible. Students who are victims of bullying/harassment will be offered counseling services, as appropriate. In addition to disciplinary actions, school staff will offer assistance to students who bully/harass others, including, as appropriate, behavior intervention plans, referrals to multidisciplinary assistance teams, or referrals to counseling services.

#### **d. Cell Phones**

If high school students have cell phones in school, they must be turned off and put away during class. Middle school students should have their phone off and away throughout the school day.

#### **e. No Smoking Rule**

In compliance with School Board policy, H-B Woodlawn does not permit smoking (including e-cigarettes) on the school premises. Students who smoke or possess smoking paraphernalia will face disciplinary action. In addition, Arlington County police officers issue citations (fines) to students possessing tobacco products.

#### **f. Skateboards and Scooters**

While skateboards, rollerblades and scooters may be used as transportation to or from school, they may not be used in the school.

#### **g. Ban on Water Guns and Balloons (possession and use)**

Due to potential danger of injury to staff or students, water guns and water balloons are not permitted on the H-B Woodlawn property.

#### **h. Dogs and Pets on School Property**

Due to the potential of harm or injury, we ask that all members of the HBW community keep their dogs at home. The School Board policy states that dogs and other pets are not permitted on school property.

#### **i. Leaving Campus During School Hours**

Students in Grades 6 and 7 have a scheduled lunch time and are permitted to leave the school building so long as they remain immediately adjacent to the building (with parent permission). They are not permitted to cross any streets or go east of the H-B Woodlawn building. Students in Grades 8 through 12 are required to have a parent permission form, completed by their parents and filed in the main office, before they may leave school grounds for lunch or at any other time during the school day. These forms are included in the first day packets. Students will be given permission slips for specific field trips to be completed by parents and returned to school.

We view lunchtime as another opportunity for students to learn to make decisions and abide by the consequences of their actions. Thus, if students leave campus with parental permission during the school day, whether at lunchtime or any other time, we expect them to behave properly and return promptly; students should return to campus in time for their next scheduled class.

#### **j. Home school sports for sixth, seventh, and eighth grade students**

At H-B Woodlawn high school students can have a full program by 3:00 thus enabling them to play on home high school teams. *This is not the case with the middle school students.* Sixth,

seventh and eighth graders' schedules do not allow for students to participate in the sports programs at their home middle schools. We encourage students in the middle school at H-B Woodlawn who wish to participate in sports to join community teams.

### **k. Before and after school time for sixth, seventh, and eighth grade students**

Middle school students should not come to school early (before 8:40 am) or stay late (after 4:00 pm) unless they are involved in a school activity such as a play, music event, TA activity, or other adult-supervised activity, or unless they have been asked by a teacher to be there for help. HBW does not have an extended day program.

## **16. Additional Rules and Regulations**

Parents should also review the Arlington Public Schools 2024-2025 Handbook (<https://www.apsva.us/registration/handbook/>) for additional APS rules and regulations, including attendance policies.

## **17. Program of Studies**

Each January students receive online access to the H-B Woodlawn Program of Studies as part of planning their course selections for the next school year. The POS includes course descriptions and graduation requirements.

## **18. College Application Resources**

Parents of high school students are encouraged to review the "College Corner" on the HBW website. Look under "site shortcuts" on the left margin. Contact Fatima Posada-Bellaz, Guidance Secretary, for more information: 703-228-6352 or [fatima.posadabellaz@apsva.us](mailto:fatima.posadabellaz@apsva.us)

## **19. Independent Trips**

From time to time, students may receive offers to travel to a foreign country or to have other unique experiences (ski trips, etc.) as part of a trip sponsored by some entity other than Arlington Public Schools. Teachers are sometimes asked by tour companies, outside of their school responsibilities, to assist with or lead these trips. Please be aware that these trips are independently organized. Many families choose to take these opportunities for their students, but unless you receive an Arlington Public School field trip permission form, it is not an APS field trip and the school system does not warrant, sponsor, review or approve any offers or representations made concerning these trips.

## **20. Clinic (traduccion en español al siguiente)**

The clinic is open during school hours and is staffed by a clinic aide and nurse from Arlington County Department of Human Services. Students who are ill or injured should come directly to the clinic. Clinic staff will provide first aid/emergency care and will call a parent if the student needs to go home or needs medical care. Please be sure the clinic is kept up to date with

changes in contact information for parents and other emergency contacts (including email addresses).

Whenever possible, medications should be administered at home. When a student starts on a new medication, the first dose should be given at home to assess the student's reaction to the medication. Students who need to take **any** medications (prescription or over the counter) during the school day must have an authorization form signed by both the parent and physician on file in the clinic for the current school year. Medications are kept in the clinic. Some students may carry emergency medication if authorized by the physician and parent. Medications and forms should be brought to the clinic by the parent. Medications must be in the original containers, clearly labeled with the student's name, dosage, time of administration, and must match the authorization form (see <https://www.apsva.us/health-safety/school-health-services/>)

Parents should notify the clinic of any health issues concerning their child, including health conditions requiring special care or supervision. The clinic should also be notified if a student is diagnosed with a communicable disease (including influenza, strep throat, and chickenpox).

Hearing and vision screenings are done for each 3<sup>rd</sup>, 7<sup>th</sup>, and 10<sup>th</sup>-grade student as well as all new students. Parents who are concerned about a student's hearing or vision should contact the clinic for a screening.

Students/parents in need of assistance with a physical exam or other medical or dental care should speak with the nurse. Clinic staff can also provide assistance with referrals to other community resources, including application for Medicaid and other insurance programs, mental health services, immunizations, and vision care.

## **21. La Clínica Escolar**

La clínica es atendida durante el horario escolar por una asistente de enfermería y una enfermera del Departamento de Servicio Sociales del Condado de Arlington. Cualquier alumno enfermo o accidentado puede ir a la clínica. El personal de la clínica dará primeros auxilios y cualquier atención de emergencia necesaria. Se llamará a los padres si es necesario que el alumno regrese a su casa o reciba atención médica. Por favor asegúrense que la clínica esté informada sobre cualquier cambio que haya en las direcciones o teléfonos de los padres y personas de contacto para casos de emergencia (incluyendo su dirección de correo electrónico).

Si es posible, cada alumno debe tomar sus remedios en casa. Cuando un alumno comienza a tomar un medicamento nuevo se prefiere que tome la primera dosis en su casa para poder saber cómo reacciona. Los alumnos que tienen que tomar cualquier clase de medicamentos (recetados o de venta libre) durante el horario escolar deben presentar anualmente a la clínica un formulario de autorización firmado por uno de los padres y por el médico del alumno. Los medicamentos serán guardados en la clínica. Si tienen la autorización de los padres y de su médico, los alumnos pueden tener consigo medicamentos de emergencia. Los padres deben presentar en su envase original y tener una etiqueta que indique claramente el nombre del alumno, la dosis y el horario de administración. La información de la etiqueta debe ser exactamente igual al formulario de autorización (<https://www.apsva.us/health-safety/school-health-services/>).

Los padres deben informar a la clínica sobre cualquier tema relacionado con la salud de sus niños, especialmente sobre cualquier situación que requiera atención especial o supervisión. Además, se debe informar a la clínica si un alumno ha sido diagnosticado con alguna enfermedad contagiosa (*influenza [gripe]*, amigdalitis estreptocócica [*strep throat*] y varicela [*chicken pox*]).

Se harán exámenes de vista y oído para todos los alumnos de 3°, 7°, y 10° grado y para todos los alumnos nuevos. Los padres que tengan preocupaciones por la vista o el oído de sus niños deben comunicarse con la clínica para que se les haga un examen.

Los padres y alumnos que necesiten asistencia para un examen médico o cualquier otra clase de atención médica o dental, deben comunicarse con la enfermera. Los empleados de la clínica también pueden darle asistencia a los recursos comunitarios, por ejemplo: solicitudes para *Medicaid* y otros programas de seguro médico, servicios de salud mental, inmunizaciones y cuidado de la visión.

## GRADUATION REQUIREMENTS

To graduate from high school, students shall meet the minimum requirements for either the Standard Diploma or Advanced Studies Diploma as outlined below. A standard credit is earned when a student passes a course. A verified credit is earned when a student passes a course and either the associated end-of-course SOL test or a performance assessment in history and social sciences.

*The following applies to students who enter 9<sup>th</sup> grade in 2018-2019 and beyond.*

<u>Virginia Diploma Types/Graduation Requirements</u>	
<p><b>Advanced Studies Diploma (8 VAC 20-131-51)</b>            26 Total Course Credits                4 English                4 Math                4 Science            4 History &amp; Social Sciences                2 Health/PE            1 Economics and Personal Finance            3 World Languages (or 2 of 2 languages)            1 Fine Art (FA) or Career and Technology Education (CTE)            3 Electives (including two sequential)</p>	<p><b>Standard Diploma (8 VAC 20-131-51)</b>            22 Total Course Credit                4 English                3 Math                3 Science            3 History &amp; Social Sciences                2 Health/PE            1 Economics and Personal Finance            2 World Languages (WL), Fine Arts (FA), or Career and Technology Education (CTE)            (1 must be FA or CTE, AND 1 must be WL, FA, or CTE)            4 Electives (including two sequential)</p>
<p><b><u>Verified Credits (SOLs): 5 Total</u></b>            2 English (1 Reading and 1 Writing)                1 Math                1 Science                1 History/Social Science</p>	
<p><b>Additional Requirements</b></p> <ul style="list-style-type: none"> <li>• First Aid, Cardiopulmonary resuscitation (CPR), and automated external defibrillators (AED) Training (APS students complete this through PE/Health 9 curriculum)</li> <li>• 1 Virtual course (APS students complete this through Economics and Personal Finance or AP/IB Economics)</li> <li>• 1 Intensified (HN)/AP/IB/DE course OR 1 <a href="#">CTE credential</a> OR <a href="#">HQWBL experience</a></li> </ul>	

## SAT 2024-2025 TESTING SCHEDULE

SAT DATE	REGISTRATION DEADLINE	DEADLINE FOR CHANGES*
August 24, 2024	August 9, 2024	August 13, 2024
October 5, 2024	September 20, 2024	September 24, 2024
November 2, 2024	October 18, 2024	October 22, 2024
December 7, 2024	November 22, 2024	November 26, 2024
March 8, 2025	February 21, 2025	February 25, 2025
May 3, 2025	April 18, 2025	April 22, 2025
June 7, 2025	May 22, 2025	May 27, 2025

## ACT 2024-2025 TESTING SCHEDULE

ACT DATE	REGULAR REGISTRATION DEADLINE	LATE REGISTRATION DEADLINE (LATE FEE APPLIES)	STANDBY DEADLINE/ PHOTO UPLOAD DEADLINE
September 14, 2024	August 9	August 25	September 6
October 26, 2024	September 20	October 7	October 18
December 14, 2024	November 8	November 22	December 6
February 8, 2025	January 3	January 20	January 31
April 5, 2025	February 28	March 16	March 28
June 14, 2025	May 9	May 26	June 6
July 12, 2025	June 6	June 20	July 4



# AP EXAM SCHEDULE 2025

WEEK ONE	MORNING SESSION	AFTERNOON SESSION
<b>Monday, May 5</b>	Biology Latin	European History Microeconomics
<b>Tuesday, May 6</b>	Chemistry Human Geography	United States Government and Politics
<b>Wednesday, May 7</b>	English Literature and Composition	Comparative Government and Politics Computer Science A
<b>Thursday, May 8</b>	African American Studies Statistics	Japanese Language and Culture World History: Modern
<b>Friday, May 9</b>	Italian Language and Culture United States History	Chinese Language and Culture Macroeconomics

**Art and Design:** Friday, May 9, 2025 (8 p.m. ET), is the deadline for AP Art and Design students to submit their three portfolio components as final in the AP Digital Portfolio.

WEEK TWO	MORNING SESSION	AFTERNOON SESSION
<b>Monday, May 12</b>	Calculus AB Calculus BC	Music Theory Seminar
<b>Tuesday, May 13</b>	French Language and Culture Precalculus	Environmental Science Physics 2: Algebra-Based
<b>Wednesday, May 14</b>	English Language and Composition German Language and Culture	Physics C: Mechanics
<b>Thursday, May 15</b>	Art History Spanish Language and Culture	Computer Science Principles Physics C: Electricity and Magnetism
<b>Friday, May 16</b>	Physics 1: Algebra-Based Spanish Literature and Culture	Psychology